

BOARD OF EDUCATION

Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, March 14, 2023.

The President, Ms. Pollock, called the meeting to order at 6:00 p.m. and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman
Donna Bossone
Martin Burns - absent
James Carey (SLH)

Eugene Cattani
Terence Hoverter
Joseph Loffredo
Joseph Milancewich (Brielle) - absent

Michael Moran (Spring Lake)
Thomas Pellegrino
Alexis Pollock
Alfred Sorino

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent of Schools, Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary; Edward Gunnel, Student Board Representative.

Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to the Public

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (9); Nays (0); Abstain (1) Mr. Hoverter; Absent (2) Mr. Burns, Mr. Milancewich
MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of February 7, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to Edward Gunnel for the Student Board Representative Report.

8. Student Board Representative Report

Student Board
Representative
Report

Edward reported that spring sports will be starting this week. The Student Council held a spike ball tournament in the field house. The event was well supported by the students for a friendly competition. A \$10.00 participation fee was charged, and a \$100 gift card was presented to the winner. This was a positive fundraiser for the Student Council and he hopes to continue this event again next year. The Academy of Finance fashion show will take place next Tuesday. The production of Mamma Mia will take place the following week.

Dr. Kasyan said that a new sound system, provided by the Educational Endowment and Alumni Fund, has been installed in the theater and should enhance the quality of the audio.

Edward reported on the Model UN that took place in New York City over the weekend and provided a positive learning experience to the participants. The Future Business Leaders had three members attend a conference in Atlantic City. They all placed in the top 10 of the competition. The Key Club is continuing to assist with babysitting at the Manasquan Elementary School PTO meetings. Hours are being acquired by volunteering to assist children with arts and crafts projects at the Manasquan Public Library. The Key Club members will be assisting at the Jenkinson's Egg Hunt on Sunday, April 2nd and will continue to provide technology assistance at the Church of Brielle. Key Club members are also providing assistance to the drama club with the upcoming production.

Dr. Kasyan thanked Edward for his report and the support both the Student Council and Key Club provide to the school environment and the community.

Dr. Kasyan continued with the presentations. He thanked the Board of Education for putting the students first with a focus this evening not only on the Students of the Month, but also on the Manasquan Elementary School Championship Girls Basketball Team, the Manasquan High School Championship Boys Basketball Team, and representatives from the Wrestling Program.

9. Presentations

Presentations

Dr. Kasyan read the criteria that must be met to be selected as a Student of the Month.

- **High School Students of the Month – March** – Lillian Bryant, Senior – Kylie Spalt, Junior – Alejandro Palacio Perez, Sophomore – Kendall Saunders, Freshman

MHS Students
of the Month

Dr. Kasyan introduced and congratulated the Manasquan High School Students of the Month. He read a short synopsis of their accomplishments and presented them with Certificates of Commendation, personalized medals and Wally Bucks.

Dr. Kasyan read a quote that conveys the significance of the quality of a teacher, aside from all other components present in the classroom.

- **High School Teacher of the Month – March – Lisa Crowning**

MHS Teacher
of the Month

Dr. Kasyan introduced and congratulated Lisa Crowning, the Manasquan High School Teacher of the Month, selected by Lillian Bryant. He presented her with a Certificate of Commendation.

- **Elementary School Student of the Month - March – Mia Valgenti**

MES Student of
the Month

Dr. Kasyan introduced and congratulated Mia Valgenti, the Elementary School Student of the Month. He read a short synopsis of her accomplishments and presented her with a Certificate of Commendation, personalized medal and Wally Bucks.

Dr. Kasyan read a quote that summarized a day in the life of a teacher and the importance of their profession.

- **Elementary School Teacher of the Month - March – Marc Reid**

MES Teacher of
the Month

Dr. Kasyan congratulated Marc Read, the Elementary School Teacher of the Month, selected by Mia Valgenti. Mr. Read was not in attendance and will be presented with a Certificate of Commendation.

- **MES Girls Basketball Team**
 - **MCAL American Division Champions**

MES Girls
Basketball
Team

Dr. Kasyan introduced and congratulated the Manasquan Elementary School Girls' Basketball Team and their coach, Jenna Platten and assistant coach, Jim Platten. Ms. Platten commented that coaching the girls was a very rewarding experience. She thanked Ms. Manetta and the administration for their support. Dr. Kasyan presented the team members with Certificates of Commendation, personalized medals and Wally Bucks.

- **MHS Boys Basketball Team**
 - **Shore Conference Champions**
 - **Central Jersey Group II Sectional Champions**
 - **Group II State Champions**

MHS Boys
Basketball
Team

Dr. Kasyan introduced and congratulated the Manasquan High School Boys' Basketball Team and their coach, Andrew Bilodeau and assistant coaches, Ryan Ritchey, Colin Eldridge, Sean Fitzgerald and Matthew Malc. Mr. Bilodeau thanked the Board of Education for their support and the parents for their assistance with the team. Dr. Kasyan presented each of the team members with a plaque and Wally Bucks.

- **MHS Wrestling**
 - **Coach Justin Barowski – District Coach of the Year**
 - **Torey Falkinburg, Team Captain**
 - **Record 33-12**
 - **Noah Mammeri, Team Captain**
 - **Record 30-10**
 - **Michael O'Connor**
 - **Record 31-9**

MHS Wrestling

Dr. Kasyan introduced and congratulated the Manasquan High School wrestling team's coach, Justin Barowski on being selected as the New Jersey Wrestling Coaches Association's 2023 District Coach of the Year. Dr. Kasyan presented him with a recognition plaque.

Dr. Kasyan introduced and congratulated the Manasquan High School regional and state wrestling qualifiers. He presented them with Certificates of Commendation, personalized medals and Wally Bucks.

Dr. Kasyan asked for a short break to partake in refreshments at 6:32 p.m. Ms. Pollock reopened the meeting at 6:40 p.m.

A moment of silence was held in memory of Mr. Richard Trimble, who passed away on March 9th. Mr. Trimble taught history at Manasquan High School for 28 years in addition to coaching many of the athletic teams in the elementary school and high school.

Moment of
Silence for
Richard
Trimble

Dr. Kasyan turned the floor over to the principals for their reports.

10. Principals' Reports

- Upper Elementary School (5-8) – Megan Manetta

Principals'
Report

Ms. Manetta provided a report on the upper and lower elementary school this evening. She reported that the Science Fair was a great annual event supported by the PTO. Students from the High School Science Honor Society presented experiments along with the peer volunteers. The elementary school students in grades 4 through 8 presented their experiments to the younger children. The ACCESS Testing for ESL in both schools is currently underway. The Read Across America program wrapped up last week and provided fun opportunities to celebrate reading and literacy. The Monmouth County Sheriff's Department provided a very powerful 911 assembly for the K through 2 students. The students were instructed on how to access 911 in the event of an emergency on a cell phone and the importance of not dialing 911 as a joke. The Drama Club has started to rehearse for the production of Matilda. During the month of February she and Ms. Puleio arranged for a Heart Healthy Challenge for the staff. The staff worked hard to get in physical activities and making good choices to promote health awareness. The Warrior Traits continue at the lower elementary school to recognize and commend students on acts of kindness and honesty. The Community Warriors continue to work together at the middle school to provide presentations for their peers on actions being in alignment with their values. The Student Council held a Super Bowl to collect food for local food pantries. They created roses that were distributed at local area nursing homes on Valentine's Day. She reported that revisions are being made to the honors placement procedures with the goal to being more transparent to parents for a better understanding of the process.

Lower and
Upper
Elementary
Report
Ms. Manetta

Ms. Manetta provided a report on the proposed literacy curriculum program that will be presented to the Board for implementation at the elementary school in grades K through 5. She provided an overview of the timeline and process utilized by the Literacy Curriculum Committee to assist with the selection of the new curriculum. She reviewed the goals the committee worked towards to select the curriculum. A focus was placed on the science of reading and a concentration on phonics. They looked for a program that provided great digital resources and assessment tools, along with a comprehensive writing program. Professional development is being planned in preparation for the implementation of the new program once adopted by the Board. Ms. Manetta provided the names of the four programs reviewed by the committee and pointed out the pros and cons. After reviewing the programs the committee's recommendation to the Board is that the Great Minds (Wit & Wisdom/Geodes) component seems to be a great fit for our district. Ms. Manetta provided details on the professional development plan that will be implemented once the program is approved and in place.

Ms. Manetta addressed a question from Ms. Pollock on why there is a need for two phonics components. Ms. Manetta explained that Foundations is not a reading program and strictly teaches phonics. The Geodes piece in Great Minds allows them to practice reading skills while reinforcing the phonics skills.

Ms. Pollock asked whether the professional development was solid enough with the math program before adding additional professional development with this new program. Ms. Manetta said the professional development cycle is complete with Ready Math and the staff believes they have a solid foundation with the program and tools. The staff is excited with the new curriculum.

Mr. Pellegrino asked why they did not choose the iReady Reading program since the Math program has been a solid program. Ms. Manetta said that the iReady Reading program does not provide the interaction needed with a literacy program. Ms. Manetta addressed his question on who selects the literature used in the program. She said there is some opportunity for teachers to choose the literature, but the program is structured and is not seen as problematic. Ms. Manetta concluded her report. A copy of the reports will be included in the formal minutes.

○ High School – Richard Read

Mr. Read filled in for Mr. Goodall this evening. He congratulated the boys' basketball team for providing an exciting brand of basketball. He commended them for never backing down from any challenge and loved watching them come together as a family on the court. He congratulated Torey Falkenburg on his amazing wrestling season and Coach Justin Barowski for taking the wrestling program from six wrestlers to forty wrestlers at this time. Mr. Read congratulated Angelina George for her record setting season as a Shore Conference champion in two events. Spring sports are underway at this time and they are utilizing the field house. Mr. Read congratulated Ms. Hoeler and Ms. Koenig for taking the initiative this year to introduce the Future Business Leaders of America club at the high school. The members participated in county and state competitions and three of the members were state qualifiers. The Manasquan High School Drama Club will be presenting Mama Mia next week in the Jack Nicholson Theatre. There will be a total of four performances on March 23 and 24 at 7:00 p.m. and March 25 at 1:00 p.m. and 7:00 p.m. The students are working very hard, and he is looking forward to an outstanding performance. The high school scheduling process is moving forward. The counselors are meeting with the students to put together their schedules in order to build the master schedule. The NJGPA testing is underway, and the students approached the testing in a serious manner. He thanked the tech department for their assistance with the testing. The seniors are starting to make their college commitments and this can be followed on Instagram @manasquanyearbook. Mr. Read concluded his report. A copy of the report will be included in the formal minutes.

Ms. Pollock opened the Public Forum on Agenda Items.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ms. Pollock closed the Public Forum on Agenda Items seeing no comments from the public. Ms. Pollock opened the second Public Forum on any topic agenda or otherwise.

12. Public Forum

Ms. Pollock closed the second Public Forum seeing no comments from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole Discussion Items.

Principals'
Report

Lower and
Upper
Elementary
Report
Ms. Manetta

High School
Report
Mr. Read

Public Forum
on Agenda
Items

Public Forum

13. Discussion Items March 14, 2023 Agenda (*Denotes Action Item on This Agenda)

• **Education, Curriculum & Technology***

Dr. Kasyan discussed conducting a Board retreat during the month of July since there is no scheduled July board meeting. He would like the Board and administration to meet and develop the goals for next year. Dr. Kasyan said the retreat would be conducted in accordance with the Open Public Records Act and open to the public without a formal board meeting agenda. The purpose of the retreat would be to review the five different areas that goals are built around. The administrators would present different focuses on curriculum, budget, infrastructure and fiscal responsibility. He would like to break up into small groups to discuss the goals and then return as a whole to share their thoughts. The members of the Board were in agreement. Dr. Kasyan will be providing additional information to the Board on the format.

• **Personnel– To be Discussed in Executive Session***

Dr. Kasyan reported that personnel would be discussed in Executive Session.

• **Policy**

• **Policies/Regulations for Amendment –2nd Reading ***

- P 0152 – Board Officers
- P 0161 – Call, Adjournment, and Cancellation
- P 0162 – Notice of Board Meetings
- P & R 2423 – Bilingual and ESL Education – M
- P 5112 – Entrance Age
- P & R 5200 – Attendance – M
- P & R 8140 – Student Enrollments – M
- P & R 8330 – Student Records – M
- R 8420.2 – Bomb Threats – M
- R 8420.7 – Lockdown Procedures – M
- R 8420.10 – Active Shooter - M

Dr. Kasyan reported that policies and regulations will be on the agenda for 2nd readings. Many are mandated policies.

• **Finance**

- 2023-2024 School District Budget Update

Dr. Crawley reported that the first formal action, aside from the approval of the budget calendar, will take place this evening with the recommendation for the approval of the tentative budget in resolution #25. The budget is the product of many hours of conversation between administrative colleagues and the individuals they supervise to find the best way to allocate our funds and direct the budget. The next step, after the approval this evening, is to send the tentative budget to the county for a compliance review. After their review and any recommended changes being made, the final budget will be presented at the April 25th meeting during the formal budget hearing. The Quick Facts and finance committee handouts have been provided to the Board in the Friday packet.

• **Buildings & Grounds/Facilities**

- Referendum Update

Dr. Crawley received a schedule and timeframe estimates from Mike Millemann for the proposed construction. This summer he estimates the completion of the high school bleacher remediation and repairs, the baseball dugouts, renovations to the elementary school macadam next to the baseball field, repaving of the board of education parking lot and macadam; installation of the elementary school playground, installation of high school door hardware for increased security; replacement of the high

C.O.W.
Discussion
Items

Board Retreat
July 2023

Personnel
Executive
Session

Policies
2nd Reading

Finance

2023-2024
School District
Budget

Buildings &
Grounds/
Facilities

Referendum
Update

school slate roof and renovations to the grounds garage. The purpose of this phased approach is to address projects that can be completed without disruption to the school year. The balance of the work is estimated to be completed by September 2024. Over the next couple of months discussions will take place with Mike Millemann and Rob Notley on how to address these projects with the least impact to the educational program. Mr. Pellegrino asked about the locker rooms not being a priority. Dr. Crawley said they could not guarantee the lockers being completed prior to the opening of school. Dr. Crawley pointed out that the work being addressed is single trade work and can be completed in a timely fashion during the summer. Dr. Crawley said he will continue to provide monthly updates on the referendum.

Referendum
Update

- ESIP Savings Guarantee

ESIP Savings
Guarantee

Dr. Crawley updated the Board of the ESIP project. He referred to a letter from Honeywell that he shared with the Board relating to an option to purchase a guarantee from whoever we award the contract to that will guarantee their savings. He explained the guarantee process and cost being \$12,000 for a potential savings of \$37,000. After discussion with Honeywell and the bond council this guarantee amounts to really expensive insurance, and they have recommended forgoing the guarantee in the contract.

- NRCM Proposal

NRCM Proposal

Dr. Crawley updated the Board on the New Road Construction Management proposal. The individual that has worked with us on past projects has left the company. We are requesting an interview with the person they will be hiring to work with us on the upcoming projects. Dr. Kasyan feels it is important to meet with this individual.

Dr. Kasyan reported on a meeting held with the town council on projects they were interested in at the field house. Dr. Crawley reported that the town council would like to have a direct entrance onto the turf field provided at the field house. Currently there is no direct access to the turf field. He reviewed the options available to address this concern and the relayed costs of each of the options. Further discussion will take place when they meet with the town on Thursday afternoon.

Ms. Pollock turned the floor over to Dr. Kasyan for the Superintendent's Report.

Supt's Report

14. Superintendent's Report & Information Items

- **Project Labor Agreement Options**

Project Labor
Agreement
Options

Dr. Kasyan referred to information provided to the Board on the Project Labor Agreement option. A discussion ensued on the pros and cons of a PLA and the possibility of a 3% to 12% increase to the project cost. Dr. Kasyan explained that the reason a PLA was being considered is that it could possibly provide a more reputable contractor than what we had for the field house. Mr. Pellegrino commented that it would provide for local contractors being on the job and local unions that include people who live in the area that would have a stronger desire to see that the project succeeds. Dr. Kasyan said that past projects have had positive results without the use of a PLA. Dr. Crawley said that summer bids will need to be advertised on April 11th. After further discussion it was decided to conduct a straw poll on the use of the Project Labor Agreement.

Ayes: (2) Mr. Carey, Mr. Pellegrino

Nays: (8); Mr. Bolderman, Ms. Bossone, Mr. Cattani, Mr. Hoverter, Mr. Loffredo, Mr. Moran, Ms. Pollock, Mr. Sorino

- **Enrollment – Document A**

Enrollment
Document A

- **Total Enrollment – 1,456**
 - **High School – 950**
 - **Elementary School – 506**

Dr. Kasyan reported on the enrollment for the month of February, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**

- **High School:**

- February 8th – Fire Drill
- February 22nd – Shelter in Place Drill

- **ABA/CLI Building:**

- February 8th – Fire Drill
- February 22nd – Shelter in Place Drill

- **Elementary School:**

- February 2nd – Fire Drill
- February 24th – Lockdown Drill

Dr. Kasyan reported that we have met all of the mandated state requirements for fire and safety drills for the month of February, as specified in Document B.

- **HIB Monthly Report – Document C**

- **High School: One Incident – 1 Not HIB**

- **Elementary School: No Report for the Month**

Dr. Kasyan reported on the HIB Report for the month of February, as specified in Document C. Dr. Kasyan commended the administration on handling the HIB investigation when a parent files a report. Professional development will be provided this month to review HIB rules and regulations set forth by the state.

Dr. Kasyan turned the floor over to Mr. Place for the Assistant Superintendent's report.

- **Report of the Assistant Superintendent**

Mr. Place updated the Board on the application made a year and a half ago for the Federal Educational Connectivity Fund grant. A survey was put out to assess the need for a device by families and staff. This information was submitted and a year and a half later we were awarded a grant of approximately \$135,000 for technology purposes. These funds will be used to offset some of the infrastructure upgrades that were included in the referendum and allow those funds to expand the scope of the classroom technology.

Dr. Kasyan concluded his report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Recommend approval and acceptance of the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Milancewich

MOTION CARRIED

Ms. Pollock asked if there were any Manasquan General Items that required a separate vote. Seeing none, she asked for a motion to approve Items #15 through #23.

Motion was made by Mr. Bolderman, seconded by Ms. Bossone, to approve Manasquan General Items #15 through #23.

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Burns

MOTION CARRIED

*Attendance,
Fire Drill &
Safety Reports,
Suspensions &
Tardy Report
Document B*

*HIB Monthly
Report
Document C*

*Report of the
Assistant
Superintendent
Mr. Place*

*Approval and
Acceptance of
the Supt's
Report*

*Manasquan
General Items
#15 through
#23*

MANASQUAN
General Items

15. **Recommend** approval of **Dr. Rajeswari Muthuswamy** to conduct psychiatric assessment of Elementary School special education student #1675443924 at a rate of \$525.00 per assessment/report.
16. **Recommend** approval of the acceptance of a Parent-Paid Tuition Student in Kindergarten at the Manasquan Elementary School for the 2023-2024 school year, at a yearly tuition rate to be determined (G.A. – Student ID to be determined).
17. **Recommend** approval of the acceptance of a Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Kindergarten at Manasquan Elementary School, for the 2023-2024 school year (H.N. – Student ID to be determined).
18. **Recommend** approval of the Resolution for Participation in Coordinated Transportation for 2023-2028, with the Monmouth-Ocean Educational Services Commission, as per **Document 1**.

Professional Days

19. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
March 1, 2023	Patricia Cassidy	Virtual	Safe and Healthy School Environment	Yes	Registration - \$125.00
April 17, 18, 2023	Patricia Cassidy	Neptune	Basic Life Support Instructor Course	Yes	Mileage – \$9.31 Registration - \$375.00
March 24, 2023	Anthony Cinelli	Lincroft	Annual County Counseling Conference	No	None
March 2, 2023	Kindle Kuriscak	Pennington	Cambridge School Site Visit	No	None

Student Action
Field Trips

20. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 11-12, 2023	Megan Manetta Teresa Reichy Brian McCann Kristine Pierce Kirt Wahl Taylor Ames Amelia Gliddon Nurse - TBD	Grade 8 Students	Hershey Park	Art, History and Bonding Trip	Yes – 8	None	2 Buses – Student Funded
April 28, 2023	Juliana Rieth Anthony Cinelli	Grade 7-8 G&T Students	The Coast Star – Manasquan	Tour The Coast Start Facility	No	None	None

Dr.
Muthuswamy –
Psychiatric
Assessment

2023-2024
Parent Paid
Tuition Student

2023-2024
Tuition Free
Student of Staff
Member

2023-2028
MOESC
Coordinated
Transportation
Document 1

MES
Professional
Days

MES Field Trips

May 24, 2023	Jaimee McMullen Amelia Gliddon Taylor Ames Valerie Vayas Jenna Platten Nurse - TBD	Grade 5 Students	Algonquin Theater	Visual Theater with Astronomy	Yes – 1	None	Student Funded
May 31, 2023 <i>(Date revised – previously approved 11/15/2022)</i>	Oriana Kopec Jill Wells	Student Council	Great Adventure	Spring Awards Program	Yes – 1	1 Bus - \$390.00	Student Funds

MES Field Trips

Placement of Students on Home Instruction

21. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

MES Home Instruction
(No Report)**Placement of Students Out of District**

22. **Recommend** approval of the revised External Placement list that reflects both transportation and tuition costs for the 2022-2023 school year - **No Report for the Month**

2022-2023
External Placements
(No Report)**Financials**

23. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **FEBRUARY 2023 as per Document 2.**

MES Central Funds Report
Document 2

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that required a separate vote. Seeing none, she asked for a motion to approve Items #24 through #37.

Motion was made by Mr. Cattani, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts General Items #24 through #37.

Discussion: Mr. Pellegrino referred to the professional days motion and asked if there was an increase to the reimbursement rate for mileage. Dr. Crawley said last summer the rate increased from \$0.35 to \$0.47.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Milancewich

MOTION CARRIED

Manasquan/
Sending Districts
General Items
#24 through
#47**MANASQUAN/SENDING DISTRICTS****General Items****Secretary's Report/Financials**

24. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

Financial Reports

The Business Administrator/Board Secretary certifies that as of **FEBRUARY 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Secretary's Certification

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **FEBRUARY 28, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Acceptance of the Secretary's Certification

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **FEBRUARY 28, 2023** as per **Document D.** (The Treasurer of School Moneys Report for the months of **FEBRUARY 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Secretary's Financial & Investment Report
Document D

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **FEBRUARY 28, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for FEBRUARY and MARCH** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **MARCH 2023** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report - Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$45,085.04** for the month of **MARCH, 2023** be approved. Record of checks (**#53014** through **#53042**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **FEBRUARY, 2023** at **\$3,191,575.51** and checks (**#52846** through **#53014**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **FEBRUARY 2023** as per **Document G.**

Adoption of Tentative 2023-2024 Budget

- 25. Recommend** approval to submit the tentative 2023-2024 school district budget to the County Office of Education for review and approval as follows:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-2024 Total Expenditures	\$33,079,898	\$362,842	\$1,701,613	\$35,144,353
Less: Anticipated Revenues	\$15,823,860	\$362,842	\$ 303,362	\$16,490,064
Taxes to be Raised	\$17,256,038	\$ -0-	\$1,398,251	\$18,654,289

And to advertise said tentative budget in THE COAST STAR in accordance with the form required by the State Department of Education and according to law;

BE IT FURTHER RESOLVED, that a public hearing be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 25, 2023, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

Capital Reserve Account Deposit

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$50.00. This represents anticipated interest for the 2023-2024 school year.

*Budget
Certification
Document D*

*Purchase
Orders
Document E*

*Cafeteria
Report
Document F*

*Bills
(Current
Expense)*

*Confirmation
of Bills (Current
Expense)*

*MHS Central
Funds Report
Document G*

*Adoption of the
2023-2024
Tentative
School District
Budget*

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$20,000 as follows:

- \$20,000 turf replacement

Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Manasquan Board of Education established \$47,267 as the maximum travel amount for the current school year and has expended \$22,144 as of this date; now

THEREFORE, BE IT RESOLVED that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$50,000 for all staff and board members for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Manasquan Board of Education approved the following **2023-2024 Tuition Rates**:

Manasquan High School 9 - 12	\$ 19,540.00
Kindergarten	\$ 18,538.00
Grades 1 – 5	\$ 23,119.00
Grades 6 – 8	\$ 22,081.00
L/LD	\$ 28,166.00
CLI	\$ 54,278.00
PSH – PT	\$ 4,400.00
PSH – FT	\$ 8,720.00
MD	\$ 50,961.00
Parent Paid K-8	\$ 9,770.00
Parent Paid 9 – 12	\$ 9,770.00
Parent Paid PK-3 (half-day)	\$ 1,500.00
Parent Paid PK-4 (full-day)	\$ 3,000.00

- 26. Recommend** approval of the acceptance of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, at the Manasquan High School for the 2023-2024 school year:

- T.C. – Student ID to be determined Grade 9
- C.M. – Student ID to be determined Grade 9

27. Recommend approval of the revised 2022-2023 Parent Paid Tuition Agreement, for Student ID# 1540254097's placement in Grade 9 of the Manasquan High School, in the revised annual amount of \$4,423.30.

2022-2023
Revised Parent
Paid
Agreement

28. Recommend approval of the 2021-2022 Audit and CAFR Report of the Financial Records of the Manasquan School District as prepared by Robert A. Hulsart, Jr. of Robert A. Hulsart and Company, as per **Document H**.

2021-2022
Audit & CAFR
Report
Document H

29. Recommend approval of the Manasquan Bank, 2221 Landmark Place, Wall Township, New Jersey, as the depository for funds for the following accounts and authorize the person/persons to sign checks, make transfers and withdrawals:

Manasquan
Bank – New
Accounts
2023
Referendum
Account
2023 ESIP
Lease Account

Account

Officials

- Manasquan Board of Education – 2023 Referendum Account Board Secretary and Treasurer
- Manasquan Board of Education – 2023 ESIP Lease Board Secretary and Treasurer

30. Recommend approval of the Design Services Proposal from Tokarski + Millemann Architects, LLC., for Facilities Improvements to Manasquan High School building, site and grounds garage; Manasquan Elementary School building and site and Manasquan Board of Education site, in the amount of \$895,650, as per **Document I**.

Tokarski +
Millemann
Design Service
Proposal
Document I

31. Recommend approval of the **amendment** of the following policies and regulations (second reading), as per **Document J**:

Policies – 2nd
Reading
Document J

- P 0152 – Board Officers
- P 0161 – Call, Adjournment, and Cancellation
- P 0162 – Notice of Board Meetings
- P & R 2423 – Bilingual and ESL Education – M
- P 5112 – Entrance Age
- P & R 5200 – Attendance – M
- P & R 8140 – Student Enrollments – M
- P & R 8330 – Student Records – M
- R 8420.2 – Bomb Threats – M
- R 8420.7 – Lockdown Procedures – M
- R 8420.10 – Active Shooter - M

32. Recommend approval of the application and acceptance of the \$10,000 Lockheed Martin grant for PLTW Engineering.

\$10,000
Lockheed
Martin Grant
PLTW
Engineering

33. Recommend approval of the application for the NJDOE School Climate Change Pilot grant.

NJDOE School
Climate Pilot
Grant

Professional Days

34. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

MHS
Professional
Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
June 25-28, 2023	Oriana Kopec	Philadelphia, PA	ISTE Conference	No	Mileage - \$245.00 Registration - \$630.00
March 20, 2023	Oriana Kopec	Hightstown	Student Council Advisor Workshop	Yes	Mileage - \$18.00 Registration - \$35.00
April 17, 18, 2023	Elena Blewitt	Neptune	Basic Life Support Instructor Course	Yes	Mileage – \$5.73 Registration - \$375.00

MINUTES – March 14, 2023

March 28, 2023	Leigh Busco	Virtual	HIB Law Update	No	Registration - \$150.00
January 6-9, 2023	Kevin Hyland	Boston	Eastern Athletic Training Convention	Yes	Mileage - \$259.74 Registration - \$160.00 Hotel - \$590.40 Meals/Incidentals - \$276.50 <i>(Mileage revised – previously approved 9/20/2022)</i>
March 3, 4, 2023	Steven Giannios	Atlantic City	Wrestling Tournament	Yes	Mileage – \$66.74 Meals and Incidentals - \$88.50
March 3, 4, 2023	Justin Barowski	Atlantic City	Wrestling Tournament	Yes	Mileage – \$66.74 Meals and Incidentals - \$88.50
March 2, 2023	Kevin Hyland	Atlantic City	Wrestling Coverage	No	Mileage - \$66.74
April 5, 2023	Pamela Puryear	Virtual	Critical Thinking Workshop	Yes	None

MHS
Professional
Days

Student Action

Field Trips - Rescission

- 35. Recommend** the rescission of the approval of the field trip listed below due to lack of participation (previously approved on February 7, 2023):

MHS Field Trip
– Rescission

March 13-14, 2023	Christine Rice Fatima Mulroy Nancy Knitter Security Guard - TBD	ELL Students	Washington D.C.	Cultural Field Trip	Yes – 2	None	Coach Bus – Fundraiser Funded
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Student Action

Field Trips

MHS Field Trips

- 36. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
April 3, 27, 2023 May 15, 2023 June 8, 2023	Amy Certo	Physical Education Class	Modern Pilates – Manasquan	Exposure to Full Body Workout	Yes	None	None
May 17, 2023	John Driscoll Robert Waldeyer Linda Hoeler Nurse – TBD	Academy of Finance Students	Jersey Shore Blue Claws Stadium	Tour of Daily Operations		District Bus and 2 Buses - \$900.00	None
March 20, 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None
April 24 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None
June 5, 2023	Jill Santucci	Peer Leaders	Kindness Café	Support CLI and Academy Students	No	None	None

May 19, 2023	Jill Santucci Nicole Pichetto	Peer Leaders	Grounds for Sculpture	Explore Art with the CLI Students	Yes – 1	District Bus	Student Funds
April 21, 2023	Jill Santucci Nicole Pichetto	Peer Leaders	Point Pleasant Boardwalk	Accompany CLI Students to the Boardwalk	Yes – 1	None	None
May 9, 2023	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance Students	Rider University	Tour Rider's Business College	Yes – 3	Bus - \$350.00	None
April 5, 2023	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance Students	Make a Wish Foundation	Tour Daily Operations of Make a Wish Foundation	Yes – 3	2 Buses - \$700.00	None
April 25, 2023	Christine Rice Fatima Mulroy	ESL	Philadelphia PA	Constitutional Walking Tour	Yes – 1	None	ELL Account Funded
May 16, 2023	Leigh Busco Liz Rudder	Grade 9-12 Students	Brookdale Community College	Monmouth County Youth Wellness Summit	No	District Bus	None

MHS Field Trips

Placement of Students on Home Instruction

37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#4494150734	Grade 12	February 28, 2023 – May 1, 2023 (Medical)
#1080215396	Grade 10	February 24, 2023 – March 24, 2023 (Medical)
#5702387724	Grade 10	January 7, 2023 – March 8, 2023 (Medical)
#8674782460	Grade 10	February 8, 2023 – April 9, 2023 (Medical)
#3448321108	Grade 12	February 3, 2023 – April 4, 2023 (Medical)
#9080423298	Grade 12	February 23, 2023 – March 23, 2023 (Medical)

MHS Home Instruction

Ms. Pollock asked if there was any Old or New Business to come before the Board.

Old Business

38. Old Business/New Business

New Business

There was no Old or New Business. Ms. Pollock asked for a motion to enter into Executive Session.

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into Executive Session at 8:10 p.m.

MOTION CARRIED

Executive Session

39. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

Executive Session

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence, Personnel Investigation, Draft Rehire Lists)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the meeting.

Motion to Reconvene

Motion was made by Mr. Sorino, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to reconvene the meeting at 9:12 p.m.

MOTION CARRIED

40. Roll Call

Bruce Bolderman

Eugene Cattani

Michael Moran (Spring Lake)

Roll Call

Donna Bossone

Terence Hoverter

Thomas Pellegrino

Martin Burns - absent

Joseph Loffredo

Alexis Pollock

James Carey (SLH)

Joseph Milancewich (Brielle) - absent

Alfred Sorino

Quorum Reached

Ms. Pollock asked for a motion to approve Manasquan Item #41.

Motion was made by Mr. Loffredo, seconded by Mr. Cattani, to approve Manasquan Item #41 – Elementary School personnel, as specified in Document 3.

Manasquan Item #41

Discussion: None

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Burns

MOTION CARRIED

MES Personnel Document 3

MANASQUAN

Personnel

41. Recommend approval of the Elementary School personnel as per Document 3.

Mr. Pollock asked for a motion to approve Manasquan/Sending Districts Item #42 as amended.

Motion was made by Mr. Loffredo, seconded by Mr. Hoverter, to approve Manasquan/Sending Districts Item #42 – High School personnel, as specified in amended Document K.

Manasquan/Sending Districts Item #42

Discussion: None

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Burns, Mr. Milancewich

MOTION CARRIED

MHS Personnel Document K

MANASQUAN/SENDING DISTRICTS

Personnel

42. Recommend approval of the High School personnel as per Document K.

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Cattani, seconded by Mr. Hoverter, and approved by voice vote of all those present in favor to adjourn the meeting at 9:13 p.m.

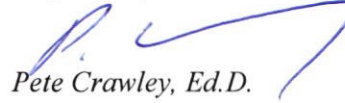
MOTION CARRIED

Adjournment

43. Adjournment

Motion to Adjourn

Respectfully submitted,



*Pete Crawley, Ed.D.
Board Secretary*